

## Data Needs Checklist for the 2012-13 Evaluation of the Montana Migrant Education Program

✓	DATA COLLECTION FORMS	MPOs Addressed	Person(s) Completing Form	When to Complete	
				Regular Year Staff	Summer Staff
	Needs Assessment Survey*	CNA	SD/T/PA/R	Year End	Summer End
	Staff Meeting Evaluation	3d	SD/T/PA/R	After Meetings	After Meetings
	Staff Training Evaluation	3d	SD/T/PA/R	After Training	After Training
	Parent Survey - Regular Year* (English)	1d & 2f	P	Year End	N/A
	Parent Survey – Regular Year (Spanish)	1d & 2f	P	Year End	N/A
	Staff Survey - Regular Year*	3d/All	SD/T/PA	Year End	N/A
	Student/Youth Survey - Regular Year*	3b/All	S	Year End	N/A
	Parent Survey - Summer* (English)	1d & 2f	P	N/A	Summer End
	Parent Survey - Summer* (Spanish)	1d & 2f	P	N/A	Summer End
	Staff Survey - Summer*	3d/All	SD/T/PA	N/A	Summer End
	Student/Youth Survey - Summer*	3b/All	S	N/A	Summer End

*\*Online Surveys (can also submit paper surveys as needed)*

Key: **SD**=Site Directors; **T**=Teachers; **PA**=Tutors/Paras; **R**=Recruiters; **S**=Students; **P**=Parents

✓	OTHER DATA NEEDS	MPOs Addressed	Person(s) Responsible
	Summer Success Reading pre/post-test scores (by site & grade level)	1a	SD
	Summer Success Math pre/post-test scores (by site & grade level)	2a	SD
	2012 and 2013 MontCAS, WASL, TAKS reading and math proficiency level scores (proficient/not proficient or passed/not passed) of migrant students participating during 2012-13 (by site and grade level)	1b, 1c, 2b, 2c, 3a	Clare
	Math MASTERS pre/post-test scores	2d	Marty
	Electronic copy of the Count on Me Annual Evaluation Report	2e	Peggy
	Progress of all students enrolled in secondary courses while in Montana (i.e., list of all courses enrolled in during 2012-13, number of hours students worked on courses, course grades, and courses completed) for interstate students	3b	Mike
	OSY Tracking Form indicating the progress of OSY toward educational/career goals and services provided during 2012-13	3e	Mike
	Pre/post-test scores on the Student Technology Use Self-Assessment (by site & grade level)	3c	Darla
	Pre/post-test scores on the Preschool Outcomes Checklist (by site)	4a	SD
	Electronic copy of the 2012-13 CSPR Parts I and II	All	Angela
	The location of each book distribution for Reading on the Range as well as the number of books distributed to students, and if possible, the number of students that received books and the number of books each student received	1e	Betty
	Results from the abbreviated Reading Assessment in Polson (if applicable)	1a	Tim

Key: **SD**=Site Directors

***If you have any questions, please feel free to email or call  
Cari Swenson at [capan1@aol.com](mailto:capan1@aol.com) or (720) 339-5349. Thank you!!***